

Schedule of Reserves at 31 March 2022

RESERVES - BALANCES AT 31 MARCH 2022					APPENDIX C
	Opening Balance 01.04.2021 £000's	Additions to Reserve 2021/22 £000's	Actual Spend 2021/22 £000's	Closing Balance 31.03.2022 £000's	Comments
EARMARKED RESERVES					
Specific Reserves - General Fund					
2016/17 Budget Surplus Contingency	86	0	0	86	This is the Budget Surplus from 2016/17 which was put into an Earmarked Reserve.
Broadband Community Support	50	0	0	50	As per the report to the Hub Committee on 1st December 2020, Council approved the creation of a Broadband Community Support Earmarked Reserve, to be financed by transferring £50k from the existing Business Rates Retention Earmarked Reserve in 2020/21
Car Parking Maintenance	484	50	0	534	The addition of £50,000 relates to the underspend on Repairs and Maintenance in 2021/22
COVID Losses Earmarked Reserve	221	282	(249)	254	On 16th February 2021 Council approved to transfer the COVID-19 LA Support Grant (4th tranche of £151K and the bank reconciliation adjustment of £69K) into a COVID Earmarked Reserve. In addition it was recommended to transfer the fifth tranche of COVID funding of £282k into this Reserve in 2021/22. Council approved to use £190,000 to fund car parking losses and COVID expenditure in 2021/22 and to also use £58,639 to fund the shortfall in the leisure management fee income.
Economic Grant Initiatives	26	0	0	26	
Elections	20	14	0	34	
Environmental Health Initiatives	20	0	0	20	
Financial Stability	454	0	0	454	This reserve was created in 2018/19 from the Business Rates Pilo funding. This funding was set aside to assist to smooth out future year funding variations or reductions, in particular any changes from the Fair Funding Review
Flood Works	15	0	0	15	
Grounds Maintenance	48	30	0	78	The addition of £30,000 relates to the underspend on Grounds Maintenance in 2021/22
Homelessness Prevention	173	90	(19)	244	This reserve has been created following underspends on Homelessness Prevention Cost
ICT Development	39	25	(39)	25	Spend in 2021/22 includes the Northgate Remote DBA Service (£21.5k)
Innovation Fund (Invest to Earn)	399	0	(21)	378	This reserve originated from New Homes Bonus funding
Leisure Services	58	0	(10)	48	
Maintenance Fund (Estates)	242	119	0	361	Additions to this reserve relate to service charge income in 2021/22
Management, Maintenance & Risk Management	302	119	(3)	418	This is a relatively new reserve set up to manage the ongoing maintenance costs of the Council's Investment Property Portfolio. The contributions to the reserve equate to 10% of the rental income on an annual basis
Neighbourhood Planning Grants	10	60	(23)	47	
New Homes Bonus (NHB)	452	293	(239)	506	The NHB is used to support the funding of the revenue budget and the Capital Programme. The spend includes £192,772 to fund the 2021/22 revenue budget.
Outdoor Sports & Recreation Grants	16	0	0	16	
Planning Policy and Major Developments	147	0	(1)	146	This reserve is for all planning matters and is also to meet appeal costs.
Recovery Plan and Corporate Strategy	200	0	(18)	182	In March 2021 the Hub Committee recommended to Council to transfer £200k of the 2020/21 projected surplus into a new Recovery Plan and Corporate Strategy Earmarked Reserve
Revenue Grants	912	558	(53)	1,417	This reserve comprises of government grants received for specific initiatives or new burdens and are held in the reserve for accounting purposes. The additions in 2021/22 amounting to £558,000 relate mainly to the Local Council Tax Support Scheme Grant (£102k), New Burdens COVID-19 Admin Support Grant (£131k) and other COVID-19 funding including the Clinically Extremely Vulnerable Fund (£85k) and the COVID-19 Hardship Fund (£72k). It is anticipated that a significant amount of these grants will be applied in 2022/23.
Salary Savings	80	0	(80)	0	This is a new reserve set up to hold salary savings from 2020/21 to be ringfenced to support salary costs in 2021/22. (Hub 16/3/21). Some work had to be postponed in 2020/21 due to the extra work pressures of the pandemic and this work was carried out in 2021/22 to maintain and enhance service delivery and address recommendations from internal audit reports. The use of this reserve in 2021/22 was approved by Council on 15 February 2022 (CM57)
Support Services Trading Opportunities	31	16	(27)	20	This reserve was created from external work carried out in other Councils e.g. HR work with Councils also embarking on a Transformation Programme. Spend in 2021/22 relates to the additional implementation costs associated with the introduction of the new payroll system
Strategic Change (T18)	67	0	0	67	
Tree Maintenance	0	17	0	17	A new reserve set up in 2021/22 to hold in year surpluses generated to reinvest back into the Tree maintenance service in future years
Vehicle Replacement	298	50	(20)	328	This is a new reserve set up to fund the Council's vehicle replacement programme (Council 4 Dec 2018). £50K a year is contributed to this reserve.
Waste & Cleansing Options Review	176	482	0	658	Additional income from increased recycling credits and dry recycling income has been transferred to this reserve (Council CM42 - 4 December 2018). In addition, the reserve also holds the value of the 2021/22 contractual performance deductions, to contribute to the contracted costs and capital outlay
Other Reserves below £15,000 (combined)	46	6	(10)	42	
Sub Total excluding the Business Rates Reserves	5,072	2,211	(812)	6,471	
Business Rates Retention	1,260	0	(173)	1,087	This relates to a timing issue on the accounting adjustments required for the localisation of business rates. This reserve also deals with any volatility in Business Rate income, a contribution was required in 2021/22 to offset the Business Rates Collection Fund deficit. In addition, £30,000 was used to fund the Audio Visual Equipment in the Guildhall, Tavistock (Hub Committee 8/12/20)
S.31 Compensation Grant (Business Rates)	2,609	0	(978)	1,631	This is a new reserve set up to hold the business rates S31 grants received in 2020/21 and 2021/22 to offset the business rate reliefs given to businesses during lockdown. Under current Collection Fund accounting rules, the S31 grants received will not be discharged against the Collection Fund deficit until the following year. In 2021/22 £978,000 of S31 grant was applied to the Collection Fund to smooth the impact of the business rates deficit. This reserve is not money which is available for the Council to spend and it is important that this is not misinterpreted in the Accounts, as this is a national issue.
TOTAL EARMARKED RESERVES	8,941	2,211	(1,963)	9,189	
TOTAL UNEARMARKED RESERVES	1,294	196	0	1,490	Note: This Unearmarked Reserve has a minimum balance of £900,000 and an operating level of a minimum of £1.25million (set by Members as part of the Budget Process). The 2021/22 surplus shown in the Accounts of £196,000 has been credited to this Unearmarked Reserve, in accordance with normal accounting practice.
TOTAL REVENUE RESERVES (EARMARKED AND UNEARMARKED RESERVES)	10,235	2,407	(1,963)	10,679	